



OIL AND NATURAL GAS CORPORATION LIMITED
MBA BASIN, RECRUITMENT & PROMOTION SECTION
KANAK BUILDING, 2ND FLOOR, 41, J.L. NEHRU ROAD
KOLKATA-71. Tel.033-23012402/FAX No.033-22880299

No.MBA/HR-R&P/Rectt/Tech/2011

Dated 27.07.2011

ONGC, MBA Basin, Kolkata invites application from interested eligible candidates for appointment to the Posts of Assistant Technician (Civil) and Junior Assistant Technician (Welding) in the pay scale of ₹12000/- to ₹27000/- and ₹11000/- to ₹24000/- respectively. The job includes posting in the field besides other working areas.

Candidates possessing 3 (three) years Diploma in Civil Engineering may apply for the Post of Assistant Technician (Civil) while, the candidates possessing Matric with Science and Trade Certificate in Welding may apply for the post of Junior Assistant Technician (Welding).

Both the posts are **un-reserved** and posts are meant for the candidates belonging to **State of West Bengal only**. Last date of submitting application is **22/08/2011** positively.

For further details kindly log on to www.ongcindia.com

Chief Manager (HR)



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ONGC, MBA Basin, Kolkata invites application from interested eligible candidates for the following posts. The job involves posting in field apart from other working areas.

1. Assistant Technician (Civil)

Number of Post	01 (One)
Pay Scale	₹12000/- to ₹27000/-
Minimum qualification	Three years Diploma in Civil Engineering.
Age limit	30 years (as on 31/08/2011)
Level	A-II
Category	Unreserved.

2. Junior Assistant Technician (Welding)

Number of Post	01 (One)
Pay Scale	₹11000/- to ₹24000/-
Minimum qualification	Matric with Science and Trade Certificate in Welding.
Age limit	30 years (as on 31/08/2011)
Level	A-I
Category	Unreserved.

Candidates possessing the requisite qualifications may apply in the following format in a typed A-4 size paper only.

Contd...P/2

Application for the Post of Assistant Technician (Civil) / Junior Assistant Technician (Welding)						
					Affix attested passport size colour photograph	
01.	Name (IN BLOCK LETTERS)					
02.	Father's name					
03.	Permanent address					
04.	Present residential address (for correspondence)					
05.	Date of birth as per High School Certificate in DD/MM/YYYY format					
06.	Whether employed with Government/Government Undertaking					
07.	Contact numbers					
08.	Details of academic qualification (from High School onwards)					
	Name of Examination	Board/Institution	Year of passing	Subjects	Marks obtained	% of marks
<p>Declaration: I do hereby solemnly declare and state that the above information is correct to the best of my knowledge and belief. If, any information is found to be incorrect /suppressed, my candidature will disqualify automatically.</p> <p style="text-align: right;">Signature of the applicant</p> <p>Date:</p> <p>Place:</p>						

Note:

1. Attested copy of all documents/certificates against Sl.No.5, 6 and 8 duly attested by a Gazetted officer are required to be furnished along with the application. Affix a passport size photograph duly attested.
2. Selection will be strictly on the basis of Written Test, Trade Test and Personal Interview. Eligible candidates would be intimated about the written test subsequently. Candidates who have already appeared for written test/trade test and interview held at Kolkata on 23/07/2011 for the above mentioned posts need not apply again.
3. Selection is purely on merit basis. Any influence at any stage of selection process will disqualify the candidature.
4. ONGC reserves the right to fill or not to fill, either wholly or in part, the number of vacancies advertised, without assigning any reason.
5. Candidates working in Government/Government Undertaking should submit their applications through proper channel. Application of an already employed candidate not routed through proper channel/not forwarded by the employer cannot be considered.
6. Candidature of the candidates submitting false certificates or suppression/submission of incorrect information shall be liable for disqualification/rejection at any stage.
7. **The posts are meant for candidates belonging to the State of West Bengal only.**
8. Application complete in all respect should be sent by post to **Incharge R&P, ONGC, 41-J.L. Nehru Road, Kanak Building, 2nd floor, Kolkata 700 071** on or before **22/08/2011**. The envelope should be super scribed as **'APPLICATION FOR THE POST OF _____**. Applications received after expiry of the last date, applications without enclosure or signature and incomplete applications are liable to be rejected.

Chief Manager (HR)